



Minutes of Board Meeting

A regular meeting of the California Vanpool Authority was called to order by Joe Neves, Board member at 10:00am on June 14, 2018, in the conference room of CalVans, 1340 North Drive, Hanford, CA 93230.

California Vanpool Authority Members

- AMBAG – Association of Monterey Bay Area Governments
- Fresno COG – Fresno Council of Governments
- ICTC – Imperial County Transportation Commission
- Kern COG – Kern Council of Governments
- KCAG – Kings County Association of Governments
- MCAG – Merced County Association of Governments
- MCTC – Madera County Transportation Commission
- RCTC – Riverside County Transportation Commission
- SBCAG – Santa Barbara County Association of Governments
- SBCTA – San Bernardino County Transportation Authority
- SJCOG – San Joaquin Council of Governments
- StanCOG – Stanislaus Council of Governments
- TCAG – Tulare County Association of Governments
- VCTC – Ventura County Transportation Commission

1. Call to Order

Roll Call – Clerk of the Board

Area of Representation	Commissioner	Present	Absent	Joined Meeting after Roll Call
AMBAG	Steve McShane	X		
Fresno COG	Ray Leon		X	
ICTC	Mark Baza	X		
Kern Cog	Cheryl Wegman	X		
KCAG	Joe Neves	X		
MCAG	Rodrigo Espinoza		X	
MCTC	Robert Poythress	X		
RCTC	Gregory Pettis		X	
SBCTA	Vacant		X	
SBCAG	Jim Richardson		X	
SJCOG	Charles Winn	X		10:04 am
StanCOG	Ted Brandvold		X	
TCAG	Greg Gomez	X		
VCTC	James White	X		

Counsel present: Nicholas Buss (legal counsel)

Staff/Visitors in attendance: Ron Hughes, Baldev Randhawa, Pamela Brasel and Katie Anaya from CalVans.

2. Unscheduled Appearances:

No unscheduled appearances.

3. Consent Calendar

- A. Minutes of May 10, 2018
- B. Approval of service contract for Hanford office.

Motion Made By:	Steve McShane		
2nd Motion By:	James White		
Motion (Pass/Fail)	Pass		
Commissioner	Yea	Nay	Abstain
Steve McShane	X		
Ray Leon			Absent
Mark Baza	X		
Cheryl Wegman	X		
Joe Neves	X		
Rodrigo Espinoza			Absent
Robert Poythress	X		
Gregory Pettis	X		
Vacant			Vacant
Jim Richardson			Absent
Charles Winn	X		
Ted Brandvold			Absent
Greg Gomez	X		
James White	X		

4. System Update

A. Vanpool use by region and county

Staff provided an overview of vans by region as well as a list of contractors using CalVans. This report was included in the agenda.

B. Status of AB 2006

AB 2006, which would establish a statewide grant program for farmworker vanpool funding, is moving to Senate approval. CalVans has collected many support letters and is hopeful for positive reception from the Assembly.

C. Website update and May newsletter

Staff invited board members to check out the new CalVans' website. The new website is mobile friendly, easier to navigate, and supports current marketing campaigns. Staff provided a May newsletter with the agenda.

D. FY 17/18 Federal funds generated by CalVans reporting

Staff prepared a report of the federal funds generated by CalVans transit data. Contributed funds continue to grow in each participating region. Staff provided an overview of the efficiency of CalVans as a transit system in each operating region. The analysis was included in the agenda.

5. Review FY 17/18 Budget

Staff finalized the FY 18/19 budget and provided an overview for the board; sought consent to approve.

Motion Made By:	Robert Poythress		
2nd Motion By:	Steve McShane		
Motion (Pass/Fail)	Pass		
Commissioner	Yea	Nay	Abstain
Steve McShane	X		
Ray Leon			Absent

Mark Baza	X		
Cheryl Wegman	X		
Joe Neves	X		
Rodrigo Espinoza			Absent
Robert Poythress	X		
Gregory Pettis	X		
Vacant			Vacant
Jim Richardson			Absent
Charles Winn	X		
Ted Brandvold			Absent
Greg Gomez	X		
James White	X		

6. Short term rental of up to 20 vans

In response to summer demand, staff is requesting approval to do a short-term rental of up to 20 vans.

Motion Made By:	Steve McShane		
2nd Motion By:	James White		
Motion (Pass/Fail)	Pass		
Commissioner	Yea	Nay	Abstain
Steve McShane	X		
Ray Leon			Absent
Mark Baza	X		
Cheryl Wegman	X		
Joe Neves	X		
Rodrigo Espinoza			Absent
Robert Poythress	X		
Gregory Pettis	X		
Vacant			Vacant
Jim Richardson			Absent
Charles Winn	X		
Ted Brandvold			Absent
Greg Gomez	X		
James White	X		


7. MISCELLANEOUS COMMENTS

8. NEXT MEETING DATE.

The next Board meeting is scheduled for Thursday, August 9, 2018 at 10:00 a.m.

The meeting was adjourned at 10:19 am.

Respectfully submitted,


 Ronald H. Hughes
 Executive Director

06/14/2018

10



Technical Advisory Committee Minutes

A regular meeting of the California Vanpool Authority Technical Advisory Committee was held on July 26, 2018 at 1:30pm in the conference room of CalVans, 1340 North Drive, Hanford, CA 93230.

California Vanpool Authority Members

- AMBAG – Association of Monterey Bay Area Governments
- Fresno COG – Fresno Council of Governments
- ICTC – Imperial County Transportation Commission
- KCAG – Kings County Association of Governments
- Kern COG – Kern Council of Governments
- MCAG – Merced County Association of Governments
- MCTC – Madera County Transportation Commission
- RCTC – Riverside County Transportation Commission
- SBCAG – Santa Barbara County Association of Governments
- SBCTA – San Bernardino County Transportation Authority
- SJCOG – San Joaquin Council of Governments
- STANCOG – Stanislaus County of Governments
- TCAG – Tulare County Association of Governments
- VCTC – Ventura County Transportation Commission

1. ROLL CALL AND ATTENDANCE

Area of Representation	TAC Member	Present	Absent	Joined Meeting after Roll Call
AMBAG				
Fresno COG	Donna Blocker	X		
ICTC	Mark Baza	X		
KCAG				
Kern COG	Bob Snoddy/ Susanne Campbell			
MCAG				
MCTC	Amelia Erlandsen	X		
RCTC	Chris Park / Brian Cunanan	X		
SBCAG				
SBCTA	Nicole Soto	X		
SJCOG				
Stan COG				
TCAG				
VCTC				

Additional Guests: CalVans staff (Ron Hughes, Katie Anaya, Baldev Randhawa)

//

2. PUBLIC COMMENT

Nicole Soto, advisor for SBCTA, requested the record be changed to San Bernardino County Transportation Commission (SBCTA) instead of San Bernardino Council of Governments (SBCOG). SBCTA, specifically, works with the CalVans agency.

3. CONSENT ITEMS

All items listed as consent items are considered routine and will be enacted by one motion. For any discussion of any consent item, it will be removed at the request of any Board member and made a part of the regular agenda.

A) Minutes of May 24, 2018

Motion Made By:	Mark Baza
2nd Motion By:	Bob Snoddy
Motion (Pass/Fail)	Pass

4. SYSTEM UPDATE

A. Vanpool use by Region and County

Staff provided an overview and breakdown of van usage by regions, noting forecasted growth in Stockton and San Joaquin areas. Advisors recommended specifying "other areas" on future reports.

B. AHSC FY 2016-17 Awards

CalVans was a co-applicant of three projects that received passing scores for Affordable Housing and Sustainable Communities (AHSC) program funds. The three projects will lead to the addition of about 40 vanpools for use in the housing communities and outside areas.

C. Workers' Comp Injury Trend

Staff provided an overview of a trend showing improvement in safety and injury occurrence involving CalVans employees. Staff attributed improvement to more training and utilization of safety resources. Additionally through the analysis of job classifications and responsibilities, CalVans has achieved a \$25-30k annual reduction of workers' compensation premiums.

D. Leadership Transition

Ron Hughes, Executive Director, is looking to retire in the next six months. He invited advisors to share information with those prospects in the transportation community. He hopes the position is filled by someone with an understanding and passion for the CalVans program.

5. Review of Agreements

A) City of Visalia for Airport Parking: continued agreement (\$25/month per parking stall used).

B) First Solar Inc.: new agreement that would allow First Solar Inc. to provide vouchers to solar installers traveling by vanpool to worksites.

B) MCAG vanpool program: new agreement that would allow for MCAG to incentivize the public to use vanpools through vouchers paid for by CMAQ funding.

Motion Made By:	Mark Baza
2nd Motion By:	Susanne Campbell
Motion (Pass/Fail)	Pass

6. Recommendation of GPS Technician Position

Staff is looking to create a position responsible for the installation, troubleshooting and upkeep of GPS and communication equipment on the vans. A need for this has grown out of the traveling limitations with current installation vendors.

Motion Made By:	Susanne Campbell
2nd Motion By:	Nicole Soto
Motion (Pass/Fail)	Pass

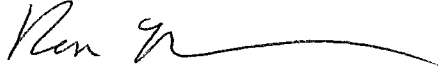
7. MISCELLANEOUS COMMENTS

No comments.

ADJOURNMENT

The meeting was adjourned at 1:51pm

Respectfully submitted



Ron Hughes
Executive Director

07/26/2018

13